

Carlton Parish Plan Group

Minutes of a meeting held at 93 Main St, Carlton
at 1930hrs on Thursday 31st March 2022

Present: Mandie Bristlin (Chairman), Robin Arnold, Enid Morgan, Carol Piggon,
Ken Salisbury, Mick Vann, Robin Williams. Chris Peat (Secretary).

Apologies: Clare Roscoe, Ian Sarson, Robin Williams.

1. Minutes of the meeting held on 24th February 2022

It was agreed that the minutes be approved and they were signed by the Chairman.

2. Carlton Parish Plan 2022 Report Draft 2

It was agreed that the report text would begin inside the front cover, and that photographs would be integrated into the text. **It was agreed** that the charts be printed in boxes.

It was agreed that a revised draft be copied to all members for consideration at the next meeting. It was envisaged that Draft 3 would represent the final text.

It was agreed that H&BBC be asked to print the final report.

It was agreed that the public meeting to launch the final report be held in the Saint Andrew's Community Hub at 7.30pm on Wednesday 29th June 2022.

a. Young person's questionnaire results (p.7-12)

The draft **was approved** with minor editorial changes. It had been suggested that this section of the report be moved to follow the adult questionnaire results. **It was agreed** that putting this section first showed that young people and their views were considered important, and also that it served as an introduction to the results.

b. Adult questionnaire results (p.13-31)

In the draft (and in the 2011 Report) it had been stated that there had been a shift to an older population: these statements could not be justified. Further, the age data from the questionnaire results referred only to the respondents and could not be extrapolated to determine the age structure of the parish population. **It was agreed** that references to the age structure of the Carlton population be deleted from the report.

The draft **was approved** with minor factual corrections and editorial and format changes.

c. The use of *Word Clouds* in the report

Robin A **was thanked** for preparing and circulating *Word Cloud* diagrams for questions 9.1-4. Robin A and Chris had independently analysed the results for question 9.4, had arrived at almost identical results, and had agreed the keywords to be used.

It was agreed that the circulated *Word Cloud* diagrams be used as headings for sections 2.10a-d, and that additional diagrams be prepared and used as headers for sections 1.1 and 2.5 - favourite activities.

d. Overview and interpretation of results (p.32-39)

The draft **was approved** with minor editorial changes.

e. Appendix (p.40-42)

The draft **was approved** with minor editorial changes.

f. Summary (p.3)

The Summary was drafted, and **it was agreed** that the text would be reviewed and finalised at the next meeting.

g. Recommendations (p.5)

It was agreed that the Recommendations would comprise one overriding objective, and other objectives with no indication of a timescale. The draft recommendations were expanded and **it was agreed** that the text would be reviewed and finalised at the next meeting.

3. Financial report

	£.p
Allocation from Parish Council	150.00
Envelopes	26.98
Balance	123.02

4. Date, time and place of the next meeting

It was agreed that the next meeting would be held at 7.30 pm on Thursday 21st April at 93 Main Street.

The meeting closed at 21:30 hrs.

Signed _____

Date _____